

M I N U T E S

REGULAR COMMISSION MEETING
SOUTH PASADENA, FLORIDA

MONDAY, NOVEMBER 10, 2025
COMMISSION CHAMBERS 7:00 P.M.

MAYOR PENNY CALLED THE MEETING TO ORDER AT 7:00 P.M. THE INVOCATION WAS GIVEN BY COMMISSIONER THOMPSON. ALL PARTICIPATED IN THE PLEDGE TO THE FLAG.

ROLL CALL: COMMISSIONERS GAIL NEIDINGER, MARK MCALLEES, LYNDA THOMPSON, VICE MAYOR THOMAS REID, AND MAYOR ARTHUR PENNY. ALSO PRESENT: CITY CLERK CARLEY LEWIS, CITY ATTORNEY KRISTEN GRAY, FINANCE DIRECTOR JAMES GRAHAM, FINANCE DIRECTOR HEATHER GUADAGNOLI, PUBLIC SAFETY DIRECTOR DAVID MIXSON, COMMUNITY IMPROVEMENT DIRECTOR TERESA SULLIVAN, AND DEPUTY CITY CLERK MARY JO BOWMAN.

REPORTS

Commissioner Neidinger welcomed Heather Guadagnoli as the new Finance Director and expressed gratitude to James Graham who is retiring as Finance Director in January 2026. She spoke regarding Finance Department activities including City financial reporting, insurance policies, and the FY 2025 audit process.

Commissioner McAlees reported on Community Improvement Department activities including business tax receipts, permitting activity, repair status update letters, and substantial damage repair work.

Commissioner Thompson reported on Thanksgiving fire safety on behalf of the Public Safety Department. She reviewed cooking and smoke alarm safety tips. She spoke in recognition of Chief Mixson and the Public Safety Department staff.

Vice Mayor Reid spoke regarding fertilizer usage on behalf of the Public Works Department. He discussed seasonal fertilizer restrictions, property-specific restrictions, maximum annual application, and fines for noncompliance.

Mayor Penny reported on Administration Department activities including City events, the March 2026 election of a Mayor, and the closure of City offices in observance of Veterans Day and Thanksgiving.

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PEOPLE'S FORUM

NONE

AGENDA COMMENT

NONE

DISCUSSION ITEMS

PUBLIC HEARING

NONE

UNFINISHED BUSINESS

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NONE

CONSENT AGENDA

1. APPROVAL OF COMMISSION MEETING MINUTES FOR THE MONTH OF OCTOBER 2025 ON FILE IN CITY CLERK'S OFFICE
AGENDA MEETING, OCTOBER 7, 2025; ADMINISTRATIVE WORKSHOP, OCTOBER 7, 2025; REGULAR COMMISSION MEETING, OCTOBER 14, 2025; AND ADMINISTRATIVE WORKSHOP, OCTOBER 21, 2025.

MOTION WAS MADE BY COMMISSIONER THOMPSON, SECONDED BY COMMISSIONER MCALEES, TO PASS THE ENTIRE CONSENT AGENDA.

UNANIMOUS APPROVAL BY ACCLAMATION

NEW BUSINESS

2. ORDINANCE NO. 2025-07 - AN ORDINANCE OF THE CITY OF SOUTH PASADENA, FLORIDA, AMENDING ARTICLE III, CHAPTER 180, FIRE FIGHTERS' PENSION FUND ASSESSMENT, SECTION 9 - FIRE FIGHTERS' RETIREMENT SYSTEM, SUBSECTION (F)(1), (F)(3) AND SUBSECTION (I)(1); PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE - FIRST READING.

City Attorney Gray read Ordinance No. 2025-07 by title and approved it as to form and content.

MOTION WAS MADE BY VICE MAYOR REID, SECONDED BY COMMISSIONER NEIDINGER, TO PASS ORDINANCE NO. 2025-07 ON FIRST READING.

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|-------|------------------------|-----|
| VOTE: | COMMISSIONER NEIDINGER | AYE |
| | COMMISSIONER MCALEES | AYE |
| | COMMISSIONER THOMPSON | AYE |
| | VICE MAYOR REID | AYE |
| | MAYOR PENNY | AYE |

UNANIMOUSLY APPROVED

3. RESOLUTION NO. 2025-16 - A RESOLUTION OF THE CITY OF SOUTH PASADENA, FLORIDA, CONFIRMING THE APPOINTMENT OF HEATHER GUADAGNOLI AS DEPARTMENT HEAD FOR THE FINANCE DEPARTMENT AND ADDRESSING THE TERMS OF APPOINTMENT.

City Attorney Gray read Resolution No. 2025-16 by title and approved it as to form and content.

MOTION WAS MADE BY COMMISSIONER THOMPSON, SECONDED BY COMMISSIONER MCALEES, TO PASS RESOLUTION NO. 2025-16.

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| VOTE: | COMMISSIONER MCALEES | AYE |
| | COMMISSIONER THOMPSON | AYE |
| | VICE MAYOR REID | AYE |
| | COMMISSIONER NEIDINGER | AYE |
| | MAYOR PENNY | AYE |

UNANIMOUSLY APPROVED

4. MOTION - TO APPROVE REQUEST BY WASTE CONNECTIONS OF FLORIDA, INC. FOR AN 8% INCREASE AS A PASS THROUGH DISPOSAL FEE INCREASE FROM PINELLAS COUNTY AND A 2.5% CPI INCREASE EFFECTIVE DECEMBER 1, 2025.

MOTION WAS MADE BY VICE MAYOR REID, SECONDED BY COMMISSIONER THOMPSON, TO APPROVE REQUEST BY WASTE CONNECTIONS OF FLORIDA, INC. FOR AN 8% INCREASE AS A PASS THROUGH DISPOSAL FEE INCREASE FROM PINELLAS COUNTY AND A 2.5% CPI INCREASE EFFECTIVE DECEMBER 1, 2025.

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| VOTE: | COMMISSIONER THOMPSON | AYE |
| | VICE MAYOR REID | AYE |
| | COMMISSIONER NEIDINGER | AYE |
| | COMMISSIONER MCALEES | AYE |
| | MAYOR PENNY | AYE |

UNANIMOUSLY APPROVED

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5. MOTION - TO AUTHORIZE MAYOR PENNY TO EXECUTE FIRST AMENDMENT TO THE INTERLOCAL AGREEMENT BETWEEN PINELLAS COUNTY AND NPDES MS4 CO-PERMITTEES FOR WATER QUALITY MONITORING AND ASSESSMENT (PID NO. 002318).

MOTION WAS MADE BY COMMISSIONER MCALEES, SECONDED BY COMMISSIONER NEIDINGER, TO AUTHORIZE MAYOR PENNY TO EXECUTE FIRST AMENDMENT TO THE INTERLOCAL AGREEMENT BETWEEN PINELLAS COUNTY AND NPDES MS4 CO-PERMITTEES FOR WATER QUALITY MONITORING AND ASSESSMENT (PID NO. 002318).

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| VOTE: | VICE MAYOR REID | AYE |
| | COMMISSIONER NEIDINGER | AYE |
| | COMMISSIONER MCALEES | AYE |
| | COMMISSIONER THOMPSON | AYE |
| | MAYOR PENNY | AYE |

UNANIMOUSLY APPROVED

6. RESOLUTION NO. 2025-17 - A RESOLUTION OF THE CITY OF SOUTH PASADENA, FLORIDA, APPOINTING ONE MEMBER TO THE BOARD OF TRUSTEES OF THE FIREFIGHTERS' PENSION BOARD.

City Attorney Gray read Resolution No. 2025-17 by title and approved it as to form and content.

MOTION WAS MADE BY COMMISSIONER NEIDINGER, SECONDED BY COMMISSIONER THOMPSON, TO PASS RESOLUTION NO. 2025-17.

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| VOTE: | COMMISSIONER NEIDINGER | AYE |
| | COMMISSIONER MCALEES | AYE |
| | COMMISSIONER THOMPSON | AYE |
| | VICE MAYOR REID | AYE |
| | MAYOR PENNY | AYE |

UNANIMOUSLY APPROVED

7. RESOLUTION NO. 2025-18 - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH PASADENA, FLORIDA, AMENDING THE EMPLOYEE HANDBOOK SECTION 10 HOLIDAYS.

City Attorney Gray read Resolution No. 2025-18 by title and approved it as to form and content.

MOTION WAS MADE BY VICE MAYOR REID, SECONDED BY COMMISSIONER MCALEES, TO PASS RESOLUTION NO. 2025-18.

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|-------|------------------------|-----|
| VOTE: | COMMISSIONER MCALLEES | AYE |
| | COMMISSIONER THOMPSON | AYE |
| | VICE MAYOR REID | AYE |
| | COMMISSIONER NEIDINGER | AYE |
| | MAYOR PENNY | AYE |

UNANIMOUSLY APPROVED

There being no further discussion, the meeting was adjourned at 7:18 p.m.

Arthur Penny

Arthur Penny, Mayor

ATTEST:

Carley Lewis

Carley Lewis, City Clerk
11-10.25r

**DIGITALLY SIGNED COPY.
TO VIEW ORIGINAL SIGNED MINUTES,
PLEASE CONTACT THE CITY CLERK'S OFFICE.**